



Partner with the Volunteer Center of Southern Nevada Today!

The Volunteer Center of Southern Nevada (VCSN), offered by United Way of Southern Nevada (UWSN), brings people together to strengthen communities through meaningful volunteer action. We partner with nonprofits within Las Vegas and the surrounding area to create lasting change to improve lives.

Partnering with the VCSN is free and can bring your organization a variety of benefits.

- **Volunteer Recruitment:** For many organizations, finding volunteers takes a great deal of time and resources. The VCSN recruits volunteers through www.volunteercentersn.org. On this web site, volunteers find volunteer opportunities available on the calendar of projects or by searching according to their interests. Volunteers then sign up online for one or more activity according to their interests.
- **Volunteer Tracking & Retention:** Our web-based system also allows you to effectively communicate with, manage, and track volunteers and the hours they work. By registering at www.volunteercentersn.org you have access to volunteer statistics for your organization and individual projects. The VCSN also provides training on managing and retaining volunteers.
- **Visibility of Nonprofit Mission/Programs:** Becoming part of VCSN increases the visibility of your organization allowing you to expand and strengthen your volunteer base. Listing a project on www.volunteercentersn.org increases awareness of your organization, its mission, and how people can get involved. Projects also teach volunteers about your organization and community issues. Large-scale, corporate projects commonly attract media attention, thus garnering more support and interest on your organization's role and impact in the community.

Meeting Your Volunteer Needs: The Volunteer Center of Southern Nevada advances your agencies mission by providing volunteers seeking to have a "hands on" experience in their community. The VCSN assists with your volunteer needs through:

- **VCSN Projects:** Your best way to partner with us! Volunteer Center staff work with your organization to develop a project that will occur once or twice a month on a regular basis. The project is then posted on www.volunteercentersn.org and assigned a volunteer Project Leader to coordinate the project and handle the administrative details.

These VCSN Projects are beneficial for new volunteers because they are able to sign-up for just one occurrence; don't require extensive training; and work in a group under the supervision of the Project Leader.

Although individual volunteers may participate only once, you rely on the VCSN to provide an organized group of volunteers for each occurrence. Typical VCSN Projects include recreational evenings for clients (arts & crafts, story time, etc.); garden maintenance; food sorting and distribution; meal service at shelters; tutoring; visitations and activities with seniors; and assisting with animal rescue efforts.

- **Facility-based Projects:** The VCSN also works with corporate and civic groups interested in one-day volunteer opportunities for large groups. A group of 20-500 volunteers could be available for one day to make needed improvements to your facility, which could include painting, landscaping, light construction (shelving, planter boxes, ect.), or murals. The VCSN makes site visits to learn your needs for future facility improvement and then catalogs that information to present to corporate volunteer groups looking for opportunities. It is our goal to find an effective match with a group that could fulfill your facility-improvement wish list.

Visit www.VolunteerCenterSN.org and register your non-profit by clicking on "Need Volunteers?" or call or email us at Volunteer@uwsn.org / (702) 892-2300 for more information.

1660 E. Flamingo Rd., Las Vegas, NV 89119 Ph: 702.892.2300 Fax: 702.734.8504
www.VolunteerCenterSN.org

Stay connected with Volunteer Center news and updates at uwsn.org/connected



Organization Agreement

Please complete, print, sign, and fax entire agreement to (702) 734-8504

Name of Nonprofit Phone Fax

Site Address Mailing Address (If different from Site Address)

Days/Hours Open Website

CEO / Executive Director E-Mail Phone

Volunteer Director E-Mail Phone

Geographical regions served by your organization:

Briefly describe the mission of your nonprofit:

Briefly describe your volunteer needs:

Please check the appropriate box below by using the x key:

- Nonprofit 501 (c) (3) If checked, enter your Federal Identification #:
 City County State Federal Hospital Public School
 Other (please specify)

Clients served by your organization: (please x all which apply)

- Adults Senior Citizens Teens Children Animals
 Other:

Issues addressed by your organization: (please x all which apply)

- AIDS/HIV Support Services Adult Education and Literacy Animal Support
 Arts & Culture Children & Youth Computers & Technology
 Disaster Relief & Response Donations Sorting Employment & Career Assistance
 Environment Family Services Health & Wellness
 Hospital & Hospice Support Justice & Legal Support Leadership Development
 Substance Abuse Other:

(PLEASE COMPLETE BOTH SIDES OF THIS AGREEMENT)



Please indicate the types of volunteers your organization can utilize: (please x all that apply)

- Adults—(18+ years of age) Unaccompanied teen volunteers (14-18 years of age)
- Family (adults accompanying children)
- Interns (college students needing to work approximately 10-20 hr/wk)

Conditions or Limitations: *(if applicable)*

*What is the youngest age of accompanied volunteers you are willing to accept? _____

Please note:

The Volunteer Center of Southern of Southern Nevada **does not** provide Worker’s Compensation or any type of medical or liability insurance for any volunteers – adult, family or youth. All volunteers must fall within your organization/event’s insurance policies (general liability/worker’s compensation insurance) regarding volunteers.

Volunteer Center of Southern Nevada **WILL NOT** recruit/refer volunteers to:

- Work with private individuals
- Replace paid workers with volunteers
- Take part in any political campaigns
- Volunteer in any religious organization, unless in a community outreach project of that organization

The Volunteer Center of Southern Nevada agrees to the following:

- Recruit and refer potential volunteers in person, by telephone and through www.VolunteerCenterSN.org
- Provide organization/event with name, telephone number and e-mail address of referred volunteers
- Provide trained volunteer Project Leader(s) for any project managed directly through the Volunteer Center of Southern Nevada
- Aid in the development of volunteer programs

By signing this agreement with the Volunteer Center of Southern Nevada, your organization agrees to the following:

- Compliance with all federal policies and regulations regarding non-discrimination and accessibility
- Maintain a safe working environment for all volunteers
- Advise Volunteer Center of Southern Nevada of any organization changes including: address, volunteer opportunity details and contact information
- Provide a drug-free working environment
- Carry adequate liability insurance and/or worker’s compensation coverage
- Coordinate with Volunteer Center of Southern Nevada Project Leaders, to ensure successful outcomes of managed Volunteer Center of Southern Nevada projects
- Agree to provide necessary volunteer job descriptions and organization/event contact information for posting volunteer referrals on the Volunteer Center of Southern Nevada website
- Report any problems with volunteers directly to Volunteer Center of Southern Nevada
- Agree to record or provide record of all hours provided by volunteers referred through the Volunteer Center of Southern Nevada website within a timely manner

Comments: _____

Signature – Event/Volunteer Coordinator

Signature - Director Volunteer Center of Southern Nevada

Print Name – Event/Volunteer Coordinator

Date

Date